## How to purchase (or activate) the HRCI preparation materials? (Step by step)

Step 1. Go to www.ihrci.org , and click Login



## Step2. Click "Sign in with LinkedIn"

IHRCI	1       Login       Contact Us         Certification ▼       Preparation ▼       Resources ▼       About Us ▼       Online Group
	Member Login
	<ul> <li>If you have a LinkedIn account, you may use your LinkedIn credentials to sign in to the IHRCI website.</li> <li>Please insure that you log out from your recruiter account on LinkedIn before you sign in with your personal LinkedIn account.</li> <li>2</li> </ul>

Step 3. Use your LinkedIn primary email and password to sign in, and click "Allow access"



#### Step 4. Click Instructor Materials



#### Step 5. Select your target materials and click more details

When your purchase our instructor materials, you can access the **PDF study workbooks** and **online test bank** as well as the materials designed for the certification candidate. Moreover, you can download the **Power Point presentations** by each module to combine the exam content and quizzes with explanation into one place. **In sum, an instructor account includes PDF workbooks, Test bank (Pre-test, review-test and Post-test) and PPT Slides with notes.** 

Access to the instructor materials is valid for 12 months from the date of purchase (USD199 for aPHRi; USD299 for PHRi, SPHRi and GPHR). These Power Point presentations are designed to be downloaded and copied in its entirety to use by the paid members for lecturing purpose. It may not be changed or altered without the written consent of IHRCI. Your account is not to be shared with others.

If you have bought the product(s), please log in with your LinkedIn account, and you can access your instructor resources (aPHRi, PHRi, SPHRi, GPHR) on the "Materials" icon in the upper-right corner on our webpage. Should you have any questions, please do not hesitate to contact us on Email (service@ihrci.org) or Facebook.



#### Step 6. Purchase the instructor materials



### Step7. Read and accept the agreements

Access to the learning system is valid for 12 months from the date of purchase. The online materials are added to your account immediately upon completing your purchase. All the materials are copyrighted and may not, in whole or in part, be printed, copied, shared, or reproduced by any means for any reason without the prior written consent of International Human Resources Certification Institute. Access to the materials is for your individual use; your account is not to be shared with others.

All the payment should pay through PayPal which is a safe and convenient way to pay. If you do not have a PayPal account, you'll be automatically redirected to a secure page in checkout where you can enter your credit card information. When you're done, you will have the option of saving your credit card details with PayPal by creating a PayPal account. The materials can be returned within seven days of purchase. Once a refund is issued, you will no longer have access to the materials.

It is important to note that the duties, taxes, port handling fees and other customs charges may be imposed by the importing country's government, and the payment of duties and taxes are the responsibility of the buyer.

Your use of the materials signifies your acknowledgment of an agreement to these terms.

I Accept Terms of Agreements

Step 8. Insert your promo code and Press "Check" to check your discount rate. (if you do not have the code, please skip the Step 8)



# **GPHR** Instructor Materials

#### GPHR Instructor Materials: USD299

It is important note that the duties, taxes, and other customs charges may be imposed by the importing country's government, and the payment of duties and taxes are the responsibility of the buyer.

If you have promo code, please enter it below:
Check

## Step 9. Check out with PayPal



## **GPHR** Instructor Materials

#### GPHR Instructor Materials: USD299

It is important note that the duties, taxes, and other customs charges may be imposed by the importing country's government, and the payment of duties and taxes are the responsibility of the buyer.

If you have promo code, please enter it below:

Check



Step 10. Log In with your PayPal account or Pay with your Credit/Debit card

PayPal
Pay with PayPal
Show
Stay logged in for faster purchases  ?
Log In
Having trouble logging in?
Pay with a Card
Pay with PayPal
Show
Stay logged in for faster purchases (?)
Log In
Having trouble logging in?
Pay with a Card
Cancel and return to International Human Resource Certification

Cancel and return to International Human Resource Certifi Institute

# Pay with debit or credit card

We don't share your financial details with the merchant.

Country or region Taiwan	~
Card number	
Expires	CSC ==
First name	Last name



# PayPal is the safer, faster way to pay

No matter where you shop, we help keep your financial information more secure.

# **Billing address**

Address line 1

Address line 2

Township / District

City / County

Postal code



Ship to my billing address

## Step 11. Check your information and click Continue

È∰ \$299.00 USD ∨	
Change >	
Change >	
	PayPal is the safer, faster way to pay
PayPal rate: View conversion options	No matter where you shop, we keep your financial information secure.
	Example Change      Ch

## **Pay with PayPal Account**

## Pay with your Credit/Debit Card



Step 12. Go to the Materials you purchased



Step 13. After paying through PayPal, please click "Instructor Materials"



### Step 14. Chose the materials your purchased

We developed standard PowerPoint presentations in align with the contents of each chapter in the certification workbooks. For each topic we have included many practice exam questions with explanation to supplement the study workbooks, and summarized diagrams or tables for the topic area.

Each slide in the PPT presentation has its own page of speaker note that is used for instructors to deliver course content.

These PowerPoint presentations can be used as training materials to instructor's lectures in the certification preparation courses. Instructors will also be able to customize these presentations to fit their own course lecture needs.

When your purchase our instructor materials, you can access the PDF study workbooks and online test bank as well as the materials designed for the certification candidate. Moreover, you can download the Power Point presentations by each module to combine

Member Panel	
Instructor Materials for aPHRi	>
Instructor Materials for GPHR	>

Preview the PPT Slides for aPHRi Instructor

More Details



Step15 : Click 🗘 to download the materials or access online test bank

## Instructor Materials for GPHR

Module 1: STRATEGIC HR MANAGEMENT	¢
Module 2: GLOBAL TALENT ACQUISITION AND MOBILLITY	Ф
Module 3: GLOBAL COMPENSATION AND BENEFITS	¢
Module 4: TALENT AND ORGANIZATIONAL DEVELOPMENT	¢
Module 5: WORKFORCE RELATIONS AND RISK MANAGEMENT	¢

Member Panel	
GPHR Prep Materials	>
Download the Workbooks for GPHR	>
Download PPT Slides for GPHR	>
GPHR Pre-test	>
GPHR Pre-test GPHR Review-Test	>
GPHR Pre-test GPHR Review-Test GPHR Post-test	> > >